

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: August 13, 2015
Date of Transcription: August 24, 2015
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Jordan at 6:30 pm

MOTION: Commissioner Giberti moved to appoint Commissioner Malcolm White as Clerk pro temp. Commissioner Jordan seconded.

VOTE: 3-0-0 (Unanimous)

2. ROLL CALL

Sewer Commissioners Present: Marilyn J. Jordan
James R. Giberti
Malcolm R. White

3. APPROVAL OF MEETING MINUTES

a) July 30, 2015

MOTION: Commissioner Giberti moved to accept the July 30, 2015 Meeting Minutes as written. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

4. SEWER BUSINESS

a) Chairman Jordan referenced a letter to be sent to Board of Selectmen Chairman requesting access to Town Counsel which a copy of the approved July 30, 2015 meeting minutes will be attached.

MOTION: Commissioner Giberti moved that letter requesting access to Town Counsel be accepted and signed by Chairman Jordan. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

6. SEWER SUPERINTENDENT'S REPORT

NOTE: Superintendent Campinha not present and the read into the record by Chairman Jordan

1. Granicus Agreement

Chairman Jordan informed the Board that the agreement has been approve by Town Counsel and she will check with Superintendent Campinha upon his return from training if the agreement has

been signed. The Board needs to choose a name and what content to be published on the website page. Chairman Jordan would wait until full Board is present. Members should email suggestions to her.

2. CPower

The CPower agreement has been approved as to form by Town Counsel and the contract will be prepared next week.

3. EMS building connection to sewer

Mr. Campinha recommends that the Sewer Commissioners make a **ONE TIME** allowance for the Municipal Maintenance Dept. to make the connection. The EMS building is part of Contract II. As this is a Town department and in the spirit of cooperation, Mr. Campinha also recommended that all fees (permit, trench permit, licensing) be waived. A vote of the Board is requested. Chairman Jordan edified the Board that all buildings in the Town fall under the Municipal Maintenance dept.

MOTION: Commissioner Giberti moved that a ONE TIME allowance be made to allow the Municipal Maintenance Dept. to connect the EMS building to Town sewer and that all fees (permit, trench permit and licensing) be waived. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

NOTE: Commissioner Donna Bronk arrived at 6:38 pm.

Chairman Jordan reiterated what had transpired and the action taken by the Sewer Commissioners up to Commissioner Bronk's arrival.

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

1. Chairman Jordan announced that she has the information to contact the Water departments and will email them to schedule a meeting with the Water Commissioners.

2. Chairman Jordan would send a follow up email to the Town Administrator regarding a meeting with the Board's representatives to discuss indirect costs. Brief discussion ensued.

8. NEW BUSINESS

(none)

9. NEXT MEETING DATE AND TIME

The next meeting scheduled for August 27, 2015 at 6:30 p.m.

10. ADJOURNMENT

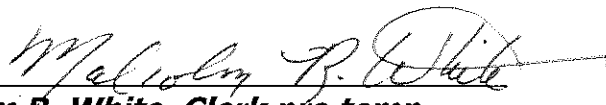
MOTION: Commissioner Bronk moved to adjourn. Commissioner Giberti seconded.

VOTE: 4-0-0 (Unanimous)

Respectfully submitted

Rebecca Benitez-Figueroa

Department Assistant

Attest: 
Malcolm R. White, Clerk pro temp
BOARD OF SEWER COMMISSIONERS

Date Signed: 8/27/15

Date sent to the Town Clerk: 8/31/2015